

# Online Testing Instructions

SkillsUSA Technical Online Testing



SkillsUSA<sup>TM</sup>  
CHAMPIONSHIPS

# Online Testing

Every student is required to take one or more online test as a part of their SkillsUSA state competition. The test measures the student's level of competency and will be factored into their state competition final by the determination of the SkillsUSA Board of Directors and contest chairperson.

## Proctors:

Go to Our website  
<http://skillsusala.org>

Testing Page is <http://www.skillsusala.org/online-technical-testing.html>

Click on the link



Testing will be open **March 26-28, April 1-3, April 7-9**

Each computer should have the following address entered into either a Firefox or Internet Explorer Browser.

<http://www.skillsusala.org/online-technical-testing.html>

Any or all issues with the website and online testing contact Larry Rabalais @ 225.603.5664

## Welcome Screen: – SkillsUSA Technical Online Testing

This is the Testing Page.  
Take time to read the instructions.

Then, click on the:  
[SkillsUSA Technical Online Testing](#)



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## SKILLSUSA TECHNICAL ONLINE TESTING:



**Instructions:** Find the test that the contestant will take by official SkillsUSA Championships contest names. In order to get to the log on page of the online test it will be necessary to hold down on the ctrl key + click to follow the link while clicking the left mouse to get to the online test. At this point you will have to provide the following information in order to take the test. 1.) "Contestant-Student ID" and 2.) "Group password" for the test. **(Contestant – Student ID and Group password is found at the end of the instructions in this document.)**

### CONTEST CATEGORY EXAM NAME

**SkillsUSA PDP**

<http://www.classmarker.com/online-test/start/?quiz=pqa4f46>

(Example Only!)

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### Login Screen:

The screenshot you see below is what the screen should look like at the above mentioned website: Students will enter their **Student ID** and the **password:** for contestant area (all lowercase)

A screenshot of the SkillsUSA login screen. The top left features the SkillsUSA CHAMPIONSHIPS logo. Below the logo is a form with two input fields. The first field is labeled "Student ID" and the second is labeled "Please type in the password given to you to take this online test". Below the second field is an orange "Continue" button with a right-pointing arrow. The right side of the screenshot is obscured by a large blue rectangle.

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## Proctor:

Once logged in, the Proctor will be able to verify that the user is logged in.

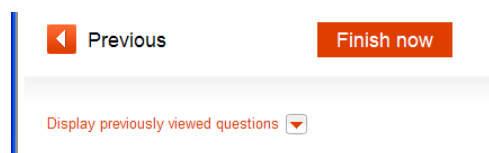
At the end of the test the program will allow the contestant to print a certificate of proof of taking the SkillsUSA Technical Online test. It is important that the testing center have a printer attached to the PC or that a flash drive or other device be available for downloading the contestants certificate to be printed at a later time. The SkillsUSA Technical Online testing program will only allow the contestant to take a test one time, therefore it would be impossible to reissue the certificate of completion. There will be no paper test and online test on site except for test that are part of an individual contest.

After the tester enters on the link that corresponds with their quiz they will be asked to provide information. First Name, Last Name, School Name, Program, Teacher Name, SkillsUSA Contest. Contestant will be given **Group instructions** on what to do on the test along with specific **instructions** about the test the contestant is taking.

This test: (Example)

- \* Contains **53** questions
- \* Has a time limit of **1 hour**
- \* Can only be taken once
- \* Must be finished in one sitting. You cannot save and finish later.
- \* Will display **1** question per page
- \* Will allow you to go back and change your answers
- \* Will not let you finish with any questions unattempted

Once done with each page of questions, the tester should click **NEXT** and when at last question click **Finish Now**



**DO NOT CLICK Finish now until you have completed the test.** Doing so will end your attempt and you will not be allowed to go back.

Each tester will have **only one opportunity** to complete their test. At the end of the test the program will allow the contestant to “save” or “print a certificate. Either should be done at the completion of the test. If this is not done at this time there is no further opportunity to reissue the certificate of completion.

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**Message Summary:**

**The Test MUST be taken during the following times ONLY:**

**March 26 -28**

**April 1-3**

**April 7-9**

**8:00 A.M. – 3:00 P.M.**

If you have any questions or suggestions please feel free to email Larry Rabalais @ [skillsusala@yahoo.com](mailto:skillsusala@yahoo.com)

